

FREQUENTLY ASKED QUESTIONS

1. **What is SKM?**

Sijil Kemahiran Malaysia (SKM) is a skill certificate which is issued by Jabatan Pembangunan Kemahiran (JPK) to prove the employee who is working in the field fits the dexterity according to the industry standard.

2. **Why SKM is beneficial?**

SKM certificate is recognised by industry in Malaysia. Having SKM also able to prove that you are qualified in your field according to the industry standard.

3. **What is the current industry standard?**

Please refer to the **Competency Profile Chart (CPC)** which we have enclosed at the registration documents.

4. **How to obtain SKM?**

There are a few methods. Recently JPK offers the Assessment Practical (Penilaian Amali) method which we believe is the quickest way to apply for SKM. The candidate is required to accomplish some tasks which are assigned to him/her, to prove he/she is capable and competent to carry out the tasks.

5. **Who is ProAtec eSkill?**

Appointed by JPK to coordinate and organize the Assessment Practical.

ProAtec eSkill's main job is to prepare and arrange the venue, set practical date, arrange facility and setup, prepare and submit registration, coordinate with the candidates etc.

6. **Explain more on the Assessment Practical flow**

First, the candidate needs to check the practical assessment date and study the practical tasks to ensure he/she is able to perform the tasks assigned. Next, prepare the registration documents and submit them to ProAtec eSkill prior 30 days before the practical assessment date. Make payment.

Payment to **PROATEC ESKILL (Public Bank : 3-1884646-29)**

Original Documents courier to **Lot 7371, Jalan Perusahaan Tupai, Kawasan Perindustrian Ringan Tupai, 34000 Taiping, Perak.**

ProAtec eSkill will submit the registration documents and payment to JPK. The practical assessment date will be confirmed by JPK based on the successful registration.

Once the registration is confirmed, ProAtec eSkill will send SMS / WhatsApps / call the candidate.

On the practical assessment day, the candidate needs to present and he/she is required to accomplish the tasks assigned to him/her in front of the Pegawai Penilai Luaran (PPL) which is sent by JPK who acts as a verifier.

Throughout the process, the PPL may also interview the candidate.

7. **What happen if the candidate failed to accomplish the tasks?**

This is a single-tier SKM program which is specially approved by JPK to assist the industry workers to obtain the SKM Level 3. If the candidate failed to accomplish the tasks, he/ she cannot successfully obtain the SKM certificate. Therefore, we strongly advise the candidate to study the process flow and ensure he/ she is capable to carry out the tasks before register for the program.

ProAtec eSkill will not refund the registration fee to the candidate if he/ she failed the tasks.

8. **Is SKM compulsory?**

In this automotive industry, it is strongly recommended to obtain the SKM.

According to Berita Harian on 23rd January 2018, Menteri Perdagangan Dalam Negeri, Koperasi dan Kepenggunaan, Datuk Seri Hamzah Zainuddin mentioned that they are going to present a bill that all automotive servicing workshops are required to obtain the special license in order to run the workshop. One criteria to get the license is, the workshop needs to have enough qualified mechanics by service category.

9. **What are the basic criteria the candidate needs to have if he/ she wants to apply for SKM Level 3?**

- Malaysian
- 18 years old and above
- Minimum 3 years working experience and still working in the field he/she wishes to obtain the SKM

10. **What are the documents the candidate needs to prepare if he/ she wants to apply SKM Level 3?**

- Fill up the application form JPK PPT 1-6-2015
- Company Testimonial Letter (follow the standard format)
- Photocopy of Identity Card
- Highest SKM certificate obtained (if any)

All the letter forms and format can be downloaded at [registration documents](#)

11. **Is there a guarantee to ensure the candidate obtain the SKM Level 3?**

ProAtec eSkill does not guarantee for the candidate to pass. Therefore, it is strongly advisable to the candidate to study the process flow and ensure he / she is capable of accomplishing the tasks before register for the process. Follow all the instructions given and perform the tasks within the time frame and prove the capability of performing the tasks in front of the PPL is the success key to obtain the SKM.

12. **Is this Practical Assessment method eligible to obtain SKM under the after-sales servicing e.g. engine, commercial vehicle, tire, vehicle air-cond etc?**

For the time being, thru this Practical Assessment method, ProAtec eSkill only offers program for the certificates on :

- TP-300:2013 LEVEL 3 Automotive After Sales Servicing
- TP-110 LEVEL 3 Accident Vehicle Repair Claim Advisor
- TP-306:2012 LEVEL 3 Automotive Spray Painting
- TP-311:2013 LEVEL 3 Automotive Panel Beating
- K-651-002:2017 LEVEL 3 Motor Vehicle Insurance-Takaful Claim Consultation

However, for interested candidate who is interested to apply automotive SKM (other than listed on the above), can obtain thru PPT Biasa which is profile compilation.

For more information, please refer to www.proatec.net > PPT Biasa (toolbar).